



VEHICLE SECURITY PROFESSIONAL

VSP REGISTRY APPLICATION AND USER AGREEMENT

The CASIS Vehicle Security Professional program has established the Vehicle Security Professional Registry (the "Registry"). The Registry is a list of persons that have been screened and met the requirements to be eligible to receive key codes, PINs, immobilizer reset codes and other information necessary to enter, start and/or operate a motor vehicle through a subscription to an automobile manufacturer service information website or service centre subject to the terms and conditions of such automobile manufacturer's website or service centre. Persons that complete this form and submit the required fees are applying for inclusion into the Registry. Applicants understand that they are agreeing to undergo a background and criminal record check, as described herein, and abide by the rules established by CASIS for participation in the program.

Rules:

1. Abide by applicable licensing and business regulations, this Registry Application and Agreement (this "Agreement") and the Terms & Conditions of Use, a copy of which is attached hereto and made available on the www.vehiclesecurityprofessional.ca website (the "Terms and Conditions of Use"). NATA, through the program administrator, may change the Terms and Conditions of Use at any time, and from time to time, without notice other than posting such updated Terms and Conditions on its website.
2. Abide by Vehicle Security Professional Program ("VSP") "Positive Identification Policy", a copy of which is attached hereto and made available on the www.vehiclesecurityprofessional.ca website, before generation of a key. NATA through its administrator may change the Positive Identification Policy at any time, and from time to time, without notice other than posting such updated Positive Identification Policy on its website
3. Maintain required:
 - A. \$100,000 fidelity or employee dishonesty bond or \$100,000 vicarious liability insurance rider and
 - B. liability insurance of \$1,000,000

Type of Account:

Account Holder: (for renewal only) (Account Holder VSP#) (for renewal only)

CANDIDATE (PLEASE TYPE OR PRINT)

Mr. Mrs. Ms

_____	_____	_____	_____
First Name	Last Name	Middle Name	Professional Designation

Business Name _____ DBA's (Attach additional sheet if necessary) _____

Type of Entity: Locksmith Auto Repair Other (specify) _____

Mailing Address _____ Physical Business Address (if different) _____

_____	_____	_____	_____
City	Province	Postal Code	Country

_____	_____	_____	_____
Work Phone	Mobile Phone	Fax Number	Home Phone

Email Address _____

_____	_____
Date of Birth (Required)	Social Insurance Number

Home Address _____ *How Long at this Address? _____

_____	_____	_____	_____
City	Province	Postal Code	Country

*Previous Address (if less than 5 years at current address) _____

_____	_____	_____	_____
City	Province	Postal Code	Country

*LIST ADDITIONAL ADDRESSES TOTALLING 5 YEARS on additional sheets, if necessary

PROFESSIONAL TRADES LICENSING

Does the province in which you do business require a license to perform locksmithing or auto repair services? Yes No

Note: if provincial or local statute/ordinance requires a license, you must maintain a valid license to gain entry/remain in the Registry

Are you licensed to perform locksmithing/auto repair in your province? Yes No

License/Trades Number

Federal Canada Revenue Agency Tax ID#

PROFESSIONAL REFERENCE INFORMATION

Names and Phone #'s of two industry -related references (required):

Name: _____ Phone # () -

Name: _____ Phone # () -

IMPORTANT: A criminal record check is mandatory for every applicant. The Vehicle Security Professional program has agreed to work with "Backcheck" in order to confirm criminal record check information. Each applicant will receive an e-mail from Backcheck outlining the process to obtain a criminal record check. The costs for such work are included in the base application fee. For more information on how the criminal record check process works, please see: www.backcheck.net/mybackcheck/canadapostexperience

AGREEMENT

Applicant makes the following agreements in order to be included in the Registry:

1. **Term.** I understand this inclusion into the Registry is for a period of two (2) year (the "Initial Term"), provided that my inclusion is not earlier suspended or terminated as described herein. I will have to reapply for active status prior to the expiration of such two (2) year period if I desire my membership to continue uninterrupted. This Agreement will continue for additional two (2) year terms only upon the approval by NATA or its designated administrator that I have met the requirements for continuation. In the event this Agreement expires or is terminated or I am otherwise suspended or terminated from inclusion in the Registry for any reason, all VSP accounts in my name will be suspended.

2. **Confidentiality.** I understand that (a) key codes, immobilizer codes and any other information acquired through use of the Registry and automaker websites, and (b) insights gained into trade secrets or proprietary methods of doing business by automakers through use of the VSP will be treated as strictly confidential and must not be shared with *anyone* and may not be used by me, my company or any of my employees for any purpose other than to provide repair services to the registered owner of the applicable automobile. I understand that it is a violation of Registry policy to share any information acquired through use of the Registry with any sub-contractor or other agent my company may use. The foregoing obligations of confidentiality shall survive a termination of this Agreement.

3. **Automakers.** I acknowledge that (i) not all automakers participate in the use of the VSP, and each participating automaker will have its own policies and terms and conditions of use on its website for access to its website and/or call centre, including without limitation with respect to access to automotive security related service information and the jurisdictions for which automotive security related service information may be accessed; and (ii) no participating automaker will have any liability of any nature whatsoever for any denial of access to any of its automotive security related service information, except that the Participating Automaker will agree to participate in the CASIS dispute resolution process, to address inquiries involving the release of their Automotive Security Related Service Information via the VSP program. I understand that I am not to re-sell, share, barter, or trade any information obtained from automakers' websites. I agree to indemnify the participating automakers and their affiliates, successors, assignees, and nominees from any and all claims, losses, or costs (including reasonable attorney's fees) arising from any acts or omissions of the undersigned, and the undersigned's employees, subcontractors, or agents.

4. Suspension and Termination. I understand that my participation in the Registry is at the sole discretion of NATA and/or its designated administrator. I hereby agree that I, and/or my company can be suspended or irrevocably excluded from the Registry (in which event this Agreement shall terminate) and denied access to automotive security related service information on automakers' websites for (a) felony or equivalent convictions regarding automobiles and/or (b) violation of the Terms & Conditions of Use, and/or (c) violation of any of the terms and conditions set forth in this Agreement.

5. Right to Appeal. I understand that I may appeal a decision to suspend or terminate me and/or my company to a review board provided by CASIS, pursuant to the process set forth in the Terms and Conditions of Use, and that the decisions of the review board are final.

6. Disclosure of Previous Crimes. I will freely and willfully disclose all previous crimes of which I have been convicted, excluding minor traffic violations, in the process provided through "Backcheck". I authorize any inquiries necessary regarding these matters.

DISCLOSURE: (*signature required*)

7. Fees and Dues. I am herewith enclosing the application fee and annual Registry dues. I understand that I may also have to pay a fee schedule as provided by the automakers for access to their websites. I understand that the annual Registry dues may be changed by NATA and/or their administrator at any time and from time to time, without notice. I understand that I will have to reapply at the end of the Initial Term, and pay required fees to maintain my membership in the VSP Registry.

8. Consent. I give my agreement and authorization by my signature below for NATA or any administrator of the Registry designated by NATA, and for Backcheck to review my application and any publicly available information for the purpose of verifying the information submitted by me and to conduct a security/background check and agree to any further background checking deemed necessary. I further authorize NATA or any other administrator of the Registry to share my information with Backcheck or another third party provider for the purpose of conducting the background search. My signature is proof that I certify all statements made herein to be true statements. My signature signifies my complete acceptance of the terms and conditions outlined in this document.

9. Compliance with Positive Identification Policy. I hereby agree to verify ownership of all vehicles for which my company acquires information through the VSP process, by use of the VSP Positive Identification Policy (available on the www.vehiclesecurityprofessional.ca website), through registration or title matching, with a valid driver license, and that security related information will not be acquired for anyone who does not have authority to make such a request. I also agree that when verification of authority (including proof of ownership) documentation is locked within the vehicle, and information from an automaker is needed to enter the vehicle, that I may access such information for the purpose of gaining entry to the vehicle to verify the authority of the requestor. I further agree that if, upon entry to the vehicle, I am unable to verify the authority of the requestor as per the VSP Positive Identification Policy, I shall shut and lock the vehicle, I will not produce a replacement key, I will not provide any key related information to the requestor and I will destroy all information acquired from the automaker during the transaction.

10. Disclaimer. THE REGISTRY IS PROVIDED "AS IS" WITH NO WARRANTIES WHATSOEVER, AND NEITHER NASTF (USA), CASIS, NATA NOR ITS DESIGNATED ADMINISTRATOR, MAKES ANY REPRESENTATIONS OR WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR USE OR THAT THE OPERATION OF THE REGISTRY WILL BE UNINTERRUPTED OR ERROR FREE. NEITHER CASIS, NATA NOR ITS DESIGNATED ADMINISTRATOR SHALL BE LIABLE TO APPLICANT FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING LOST PROFITS, REGARDLESS OF THE FORM OF ACTION OR THE THEORY OF RECOVERY, EVEN IF CASIS OR NATA OR ITS DESIGNATED ADMINISTRATOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND THE TOTAL AGGREGATE LIABILITY OF CASIS OR NATA OR THE DESIGNATED ADMINISTRATOR SHALL BE LIMITED TO AN AMOUNT EQUAL TO THE ANNUAL DUES PAID BY APPLICANT.

VSP REGISTRY APPLICATION AND USER AGREEMENT

The undersigned has duly executed and delivered this Agreement as of the date set forth below.

Print Full Name: _____

Signature: _____

Date: _____

REGISTRY APPLICATION FEE

The application fee is \$75.00 plus HST for the Registry application dues.

Registry fee: \$350.00 plus HST for two years (\$480.25 including HST to be submitted with application)

METHOD OF PAYMENT

MasterCard Visa Money order American Express Cheque

Card Number _____ Expiration

Date _____ / _____

Please print name as it appears on card _____

APPLICATION CHECKLIST

Your application must be accompanied by the following:

application fee

proof of insurance/bonding
(declarations page of policies)

business card or letterhead with business name

copy of business license if required by your province or local jurisdiction

copy of your professional trades license if required by your provincial or local jurisdiction. Vehicle Security Professionals who are advertised in any electronic or print media as locksmiths should submit a copy of their locksmith and/or trades license if required by law. Locksmiths in provinces with voluntary trades licensing who do not have a trades license must prove two years of prior work experience. VSP's who are shop based or mobile mechanics should submit their professional trades license if required by law. Alberta and British Columbia locksmiths must provide copy of their provincial Security License as required by legislation.

TO COMPLETE & PROCESS THIS APPLICATION

Attach all required supporting information. Submit this application and all supporting documents to:

VEHICLE SECURITY PROFESSIONAL
ATTN: APPLICATION ADMINISTRATOR
PO BOX 47594, CENTRE MALL
HAMILTON, ON L8H 7S7
1-866-309-4272

NOTE: A training course is being considered for this program. Should a training course be included, an applicant must successfully complete that program. Also: Vehicle Security Professionals (VSP) who have been accepted into the VSP Registry must agree that their business name and basic contact information will be made available to members of the public looking for vehicle security service professionals.